



**MEETING OF THE PARISH COUNCIL  
MONDAY 7 JANUARY 2019 6.45PM  
HELD AT  
BARROW PRIMARY SCHOOL**

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**Present:** Cllrs Mrs Maureen Robinson (Vice-Chairman), Mr Robert Thompson, Mrs Susan Stanley and Mr Steve Houghton.

**In Attendance:** Lynne Olesinski (Parish Clerk).

**2018/11/106 To receive apologies for absence and declarations of interest**

Apologies were received from Cllr Alan Scholfield (Chairman) due to holidays.

A declaration of interest was received from Cllr Stanley in regard to Minute 2018/11/116 (6 Pendleton Road) below.

**2018/11/107 To approve as a correct record the minutes of the meeting held on 10 September 2018**

**RESOLVED** – to approve and sign the minutes as a correct record.

**2018/11/108 Matters arising**

None.

**2018/11/109 To approve as a correct record the 2018/19 accounts to date and authorise payment**

(a) the Financial Statements, having been circulated prior to the meeting, were **RESOLVED** to approve as a correct record.

(b) **RESOLVED** – to authorise payment of the following accounts:

| <b>CHEQUE NO</b> | <b>PAYEE</b>    | <b>DETAILS</b>                                          | <b>INVOICE/MINUTE REF</b> | <b>AMOUNT £</b> |
|------------------|-----------------|---------------------------------------------------------|---------------------------|-----------------|
| 100880           | Lynne Olesinski | Salary Sept/Oct 2018, expenses, use of home and mileage | Minute 2018/11/109 (b)    | 932.30          |
| 100881           | Alan Scholfield | Invoice 30023 Materials for benches                     | As above                  | 16.74           |
| 100882           | Francis Laycock | Emorsgate Seeds Invoice 108708                          | Minute 2018/10/104(i) and | 35.00           |

**2018/11/110 To consider and approve the precept for 2019/20**

Having considered the draft precept figures and the suggested options contained in the notes, the Parish Council **RESOLVED** to precept for £5,439, (which included a contingency figure of £500), resulting in an amount of £29.72 per Band D property, (an increase of £3.20).

**2018/11/111 To review attendance at meetings of other bodies**

- (a) Parish Liaison Committee – nothing to report.
- (b) LALC – nothing to report.
- (c) Whalley, Wiswell and Barrow JBC – Cllr Houghton had attended a meeting at the Cemetery regarding the development of a Memorial Garden. Photographs had been taken and various ideas discussed. The matter would be discussed in more detail at the JBC meeting on Friday 9 November. The Parish Clerk in her capacity as Registrar reported that the Memorial Safety Inspection had taken place.

**2018/11/112 To discuss highway matters and progress with faults reported to LCC**

- (i) Pedestrian Footpath A671 – as Cllr Scholfield was on holiday, this matter would be deferred to the next meeting.
- (ii) Fault Report Schedule – the schedule had been updated.

**2018/11/113 To receive an update regarding installation of a Defibrillator**

**RESOLVED:** to progress with the installation subject to the Clerk writing to British Telecom to clarify requirements re the electricity supply.

**2018/11/114 To receive a report regarding works in the village**

- (i) works now outstanding were the refurbishment of the telephone box.
- (ii) the Clerk to apply for grants from RVBC re bulbs.
- (iii) the Vice-Chairman had also carried out works to the planters.

**2018/11/115 To receive a report regarding highway signage and renovation of fingerposts**

- (i) the Vice-Chairman reported the signpost at Cunliffe Lane had been relocated.
- (ii) works in connection with the other fingerposts were progressing with Duncan Armstrong who had liaised with Bruce Mitchell. **RESOLVED:** the Clerk to write to Mr Mitchell thanking him for the loan of machinery.

**2018/11/116 To receive a report regarding planning applications**

The Planning Schedule (circulated prior to the meeting), was considered. **RESOLVED:** to submit comments as follows in respect of the following application:

| <b>APPLICATION NO</b> | <b>DETAILS</b>                                                                                                                                                | <b>COMMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3/2018/0957           | <p>6 Pendleton Road, Wiswell BB7 9DD</p> <p>Application for a certificate of lawfulness to convert the existing two-bedroom dwelling in to a holiday let.</p> | <p>Loss of a much required two bed property in a rural village location. We note the application is in the name of the former owner of this property. Should the planning authority be minded to approve this application for change of use, the Parish Council would expect the following robust conditions to be applied:</p> <p>(i) use as a self-catering holiday accommodation only and not to be used in conjunction with, or ancillary to, any other business in the village of Wiswell, or the immediate locality</p> <p>(ii) the change of use to be personal to the applicant named on the application form (Peter Entwistle).<br/>Reason: To protect the residential amenity of the surrounding residential properties.</p> |

**2018/11/117 To receive an update regarding FP1 and 8**

The Clerk had requested an update from LCC but none had been forthcoming.

Cllr Houghton noted persons riding bikes had been using footpaths contrary to their usage. **RESOLVED:** the Clerk to write to the landowner and Countryside Officer at LCC and report back.

**2018/11/118 To receive an update regarding Pendle Hill Landscape Partnership**

Cllr Thompson would apply for available grants.

**2018/11/119 To receive an update regarding registration of Coronation Garden**

Cllr Thompson would attend to the above (Minute 2018/10/099 refers) to the preparation of maps before Christmas.

**2018/11/120 To receive an update regarding the Best Kept Village Competition 2018**

(i) the up to date procedure (Minute 2018/10/100 refers) had been obtained by the Vice-Chairman at the Award Ceremony.

(ii) the Vice-Chairman reported that notwithstanding the village had lost to Roughlee, due to the efforts of villagers, Wiswell had won Runner Up in the Hamlet Category, together with Runner Up in the War Memorial Category.

**RESOLVED:** the Clerk to place a note of thanks in the Noticeboard and telephone box.

**2018/11/121 To receive an update regarding the Website**

The Clerk reported that documents relating to Remembrance Sunday had been placed on the Website. She was also requested to enquire from our Web Designer as to how many "hits" had been made since going live. She also noted that we had received a positive comment from one of the villagers regarding the website.

**2018/11/122 To receive an update regarding the Winter Newsletter**

This had been produced and circulated around the village. The same would also be uploaded to the Website.

**2018/11/123 To discuss any other business**

(i) Wreath re Remembrance Sunday – the Clerk to make urgent enquiries of Janet Bargh.

(ii) Christmas Tree – the Vice-Chairman reported that for the sum of £250 an 18ft tree would be available. Following discussions, it was **RESOLVED** for Christmas 2019 and thereafter, the "greenery" around Coronation Garden would be "dressed", rather than go to the expense of purchasing a Christmas tree.

**2018/11/124 Date of next meeting**

7 January 2019.

The Vice-Chairman thanked everyone for attending and closed the meeting at 7.57pm.

SIGNED.....

DATED.....